



Meeting Minutes for Mon 1st May 2023 - DRAFT

Present: N. Brooks (Chair/Secretary), A. Christie, D. Ellison A. Emler, J. Wightman, J. Kennett, S. Eason. Two members of the community.

1. Welcome.

The PowerPoint trial was continued.

2. Apologies. M. Sanders, Cllr Lothian, Cllr Holt.

3. Approval of minutes for meeting 6th March 2023. Approved

4. Reports:

- 4.1 Finances. Annual accounts for year 2022-2023 audited and signed off. Balance is £5407. An annual budget forecast was presented and approved that will see income in the region of £3664, expenditure in the region of £7185 with a projected year-end balance in March 2024 of £1886. However, this is a projection only, not a commitment. As such, all expenditure (above £100) will be itemized in future agendas and discussed at the scheduled meetings.
- 4.2 Paths Working Group.
 - 4.2.1 Coffin Road: Levelling exercise complete. Thanks to all who assisted. It is now possible to keep this maintained with ease. Concern was raised that increased usage of the path may interfere with activities of the equestrian centre - monitor the situation. **A. Christie.**
 - 4.2.2 Quarry diversion path Gates at end of Coffin Road removed. Padlocked gate at Burnside replaced with carabiner. Still working with Lairds to level path. Lairds approved signposting – siting of these being organised. **A. Christie.**
 - 4.2.3 Plan to ‘walk the paths’ will be rolled out once the quarry path is fully resolved. **A. Christie**
 - 4.2.4 Plan to create ‘book’ of the local walks for use by the community suggested. Proposal to be submitted. **A. Christie.**
- 4.3 Speed reduction/speed awareness.
 - 4.3.1 ‘Your Speed’ flashing signs and speed reduction signage are still work in progress. No date yet for install. **D. Ellison.**
 - 4.3.2 Community Speedwatch. Five volunteers. Initial training is complete. Practical training on 11th May with first Giffordtown deployment thereafter. Need more volunteers. Contact David Ellison.
 - 4.3.3 Autospeedwatch. Essentially, a permanent automated mounted speed gun on a pole. Cost is £600. Agreed to get more information: Police and local council perspective/support and to check if trial possible. **D. Ellison**
- 4.4 Road matters. Still no progress due to Fife Council staff shortage. Pressure will continue to be applied. **Secretary.**
- 4.5 Community Resilience Planning (CRP). First comms test completed in Edentown with 100% response rate. Future tests planned for Charlottetown 6th May, Giffordtown 13th May, Kinloch 20th May. All between 9am – 11am. **Secretary**

5. Business arising from previous minutes:

- 5.1 Trafalgar junction visibility. CPLO visited and inspected location. Decision was that the signboard did not present an obstruction that required police action. **Closed.** No contact of progress on site ownership or plans. **Cllr Holt.**
- 5.2 Hedge Maintenance. Letter of thanks to be issued. Future maintenance to be discussed with contractor. **Closed.**
- 5.3 Solar panels for community. Article in the Gazette. Contact D. Ellison for further information **Closed.**



- 5.4 Flower tubs for B937. Seven oak half barrels filled and in position with more plant to be added as weather warms up. J. Wightman. One half barrel reserved for locating in Kinloch – liaise with community to establish location. **A. Emler.**
- 5.5 Community e-bikes. Bikes due around 14th May. Loan agreement approved after minor changes. Once they are here, more information about how to borrow the bike(s) will be released. **Secretary.**
- 5.6 Edentown noticeboard. Location to be confirmed once tree thinning for power lines is complete. **S. Easson.**
- 5.7 Trees on U102 tidies up by locals. Will be finished shortly. **Complete.**
- 5.8 Gazette. Funding of circa £240 approved for the June issue.
- 5.9 Reusable display pouches. Found to be unusable! Will try another solution. **Secretary.**
- 5.10 Fire equipment. 90 purchased. 89 to households, 1 to hall for use in kitchen area. **Closed.**
- 5.11 Succession Planning. Confirmed that Community Council elections will be on 29th September. Fife Council will outline process to be followed in August.
- 5.12 Third signatory for cheques. Andrew Christie volunteered. **Closed.**
- 5.13 King's Coronation/Commemorative Cairn/Tree. Detailed discussion which took into account a range of community views. Conclusion was that a suitable tree would be located in the hall grounds with plaque at some later stage. Specific species and location of tree and plaque details still to be decided. Liaise with hall committee. **A. Christie.**
- 5.14 Project 'Akin' – free oak trees. Supplier of trees contacted but no response. **Closed.**

6. New Business:

- 6.1 Treasurer. Monique Sanders is stepping down from the post of Treasurer, but will remain as a committee member. We thank Monique for her diligence and detailed focus on keeping the accounts in excellent order over the last six years. After seeking volunteers, Andrew Christie was proposed and seconded. Andrew is now the Treasurer.
- 6.2 Discretionary spend. Items under £100 may be discussed and potentially approved at committee meeting even if they have not had prior listing in the agenda. This value will be reviewed as needed to confirm suitability. **Treasurer.**
- 6.3 It was agreed that the accountant who review and signed off our annual accounts without charge, merited some token of appreciation. As such, a bottle of wine to the value of circa £10 was approved. **M. Sanders.**

7. Correspondence:

- 7.1 Letter from member of the community setting out views on a Cairn. Discussed in 5.13.

8. AOCB

- 8.1 Lost and found box: Items are frequently found in and around the area (spectacles, gloves etc.). If you find something, put it in the box under the notice tree in Giffordtown and then place a note on the hall noticeboard.

**Local residents are invited to attend all community council meetings.
You can make comments and ask questions or submit points via email or WhatsApp.**